

TOWN OF MILLIS FISCAL YEAR 2016 BUDGET		FORM #1 DEPARTMENT SUMMARY			
DEPARTMENT: DATA PROCESSING		DIVISION: FINANCE OFFICE			
	FY13 ACTUAL	FY14 BUDGET	FY15 BUDGET	FY16 REQUEST	TA RECMD
SALARIES	14,870.10	14,579.64	15,168.96	15,471.96	
EXPENSES	93,455.35	89,741.00	99,110.00	115,003.00	
TOTALS	108,325.45	104,320.64	114,278.96	130,474.96	
BUDGET COMMENTS:					
	FY 15 EXPENSES		\$99,110.00		
	FY 16 EXPENSES		\$115,003.00		
	INCREASE		\$15,893.00		
 Expenses Increased Due To The Following:					
Vision Appraisal	Increased		\$150.00		
Verizon	Increased		\$120.00		
Get Fused	Increased		\$3,549.00		
MX	Increased		\$12.00		
Supplies	Increased		\$1,000.00		
SeeClickFix	Added		\$4,150.00		
Swift911	Added		\$4,995.00		
Equipment	Increased		\$1,917.00		
			\$15,893.00		

TOWN OF MILLIS FISCAL YEAR 2016 BUDGET	FORM #2 BUDGET NARRATIVE
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DEPARTMENT: DATA PROCESSING	DIVISION: FINANCE OFFICE
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DESCRIPTION OF FUNCTION OR ACTIVITY
Please describe the overall mission or purpose of your department.

Responsible for the day to day overall operation of the town data processing system.

Vision Appraisal, Munis Financial (see form 4 for a list of programs), e-mail, town web site, GIS system.

Administration includes all hardware and software.

STATEMENT OF SPENDING HIGHLIGHTS FOR FISCAL 2015
Please describe your goals and initiatives for FY2015 and how these translate to expenses.

Continue to improve the overall function and security of the town system.

FUNDING PLAN
Please provide information regarding the user fees your department charges and other revenue, other than the General Fund, through which your department is funded.

PERFORMANCE ACCOMPLISHMENTS
Please provide statistics and/or information regarding the level of services, workload, efficiency, as well as achievement measures.

* Attach additional sheets as necessary

11/24/2014
10:06:16

TOWN OF MILLIS
FISCAL YEAR 2016 BUDGET REQUESTS
FORM 3

GENERAL FUND	FY 2013 ACTUAL EXPENDITURES	FY 2014 ACTUAL EXPENDITURES	FY 2015 REVISED ***BUDGET***	FY 2016 DEPARTMENT REQUEST

DATA PROCESSING SALARY				

SALARIES				

0115551 510200 SALARY DEPARTMENT HEAD	12,653.10	12,906.00	12,905.96	<u>13,164</u>
0115551 510500 ASSISTANT SALARY	2,217.00	2,262.96	2,263.00	<u>2,308</u>
0115551 510550 WAGES OVERTIME	.00	.00	.00	<u> </u>
0115551 510600 LONGEVITY	.00	.00	.00	<u> </u>
TOTAL DATA PROCESSING SALARY	14,870.10	15,168.96	15,168.96	<u>15,472</u>

11/24/2014
19:23:48

TOWN OF MILLIS
FISCAL YEAR 2016 BUDGET REQUESTS
FORM 3

GENERAL FUND	FY 2013 ACTUAL EXPENDITURES	FY 2014 ACTUAL EXPENDITURES	FY 2015 REVISED ***BUDGET***	FY 2016 DEPARTMENT REQUEST

DATA PROCESSING EXPENSE				

EXPENSES				

0115552 520810 MAINTENANCE FOR HARDWARE	3,591.00	4,104.00	4,020.00	<u>4,020</u>
0115552 520820 MAINTENANCE FOR SOFTWARE	69,417.46	80,903.53	85,890.00	<u>98,866</u>
0115552 530000 CONSULTING SERVICES	3,825.00	.00	2,000.00	<u>2,000</u>
0115552 540400 SUPPLIES & EXPENSES	8,757.77	5,285.86	4,000.00	<u>5,000</u>
0115552 540710 MEETINGS	.00	.00	2,200.00	<u>2,200</u>
0115552 540850 EQUIPMENT REPAIRS & SUPPLIES	7,864.12	1,663.00	1,000.00	<u>2,917</u>
TOTAL DATA PROCESSING EXPENSE	93,455.35	91,956.39	99,110.00	<u>115,003</u>

DEPARTMENT: DATA PROCESSING	DIVISION: FINANCE OFFICE
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CODE	DESCRIPTION	BUDGET REQUEST
0115552-520810	MAINTENANCE FOR HARDWARE	4,020.00
	HP8000	
	HP4000	
	HP815N	
	HP2820	
	HPP3015 X 3	
0115552-520820	MAINTENANCE FOR SOFTWARE	98,866.00
	YEAR 3 OF A 3 YEAR CONTRACT	
	MUNIS ASP 46230	
	Munis Applications (see attached)	
	Software support	
	GUI support	
	OSDBA/ASP support	
	Informix Support	
	Disaster Recovery	
	CARTOGRAPHICS	
	Query Manager online annual hosting 1800	
	Query Manager online staff login annual hosting 900	
	Public Works desktop GIS extension (PWIM) annual support 500	
	ESRI ArcGIS desktop basic software annual support 400	
	(paid directly to ESRI)	
	VISION APPRAISAL 5475	
	includes \$125 annual static database update	
	VERIZON Internet Access 1920	
	GETFUSED e-mail hosting 5049	
	\$420.75/month	
	VIRTUAL TOWN HALL 2925	
	web hosting and support	
	McAFEE 2466	
	SPAM blocker & e-mail archiving	
	MX CONSULTING 22056	
	remote monitoring 4740	
	town server annual maintenance 4500	
	fire dept firewall 2100	
	fire dept server maintenance 2100	
	offsite back-up storage 3564	
	anti-virus & licensing 5052	
	SeeClickFix 4150	
	resident reporting/tracking software service	
	Swift911 4995	
	emergency notification system	
0115552-530000	CONSULTING SERVICES	2,000.00
0115552-540400	SUPPLIES/EXPENSES	5,000.00
0115552-540710	MEETINGS/TRAINING	2,200.00
	Staff training and annual Munis & Vision Conference	
0115552-540850	EQUIPMENT/REPAIR/SUPPLIES	2,917.00
	Notebook, Docking Station, MS Office, install 1917	
	Misc 1000	
		115,003.00

CONTRACT NUMBER
MX-22200-B2

MX CONSULTING SERVICES INC.
544 PARAMOUNT DRIVE
RAYNHAM, MA 02767

CUSTOMER: TOWN OF MILLIS
KATHY LaPLANT
LOCATION: 900 MAIN STREET
MILLIS, MA
TELEPHONE: 508-376-7039
FAX 508-376-7053

BILL TO: SAME
CUSTOMER PO#
COMMENCEMENT DATE: 7/1/2015
EXPIRATION DATE: AUTO RENEW

ITEM	MODEL NUMBER	SERIAL NUMBER	DESCRIPTION	QTY	UNIT	MONTHLY CHARGE
1	HP 8000	USBB073287	Hewlett Packard 8000	1	75	75
2	HP 4000	USMB193208	Hewlett Packard 4000	1	35	35
3	HP 8150n	JPDLR49505	Hewlett Packard 8150N	1	85	85
4	HP 2820	CNJC85DOC2	Hewlett Packard 2820	1	35	35
5	HPP3015x	SJPBCB8510P	Hewlett Packard P3015x	1	35	35
6	HPP3015x	SVNBCB241LB	Hewlett Packard P3015x	1	35	35
7	HPP3015x	SVNBCB241M1	Hewlett Packard P3015x	1	35	35

THIS CONTRACT INCLUDES
ONSITE PARTS AND LABOR 8X5
DAYS, 4 HOUR RESPONSE, SEMI
ANNUAL PM

SERVICE HOURS: 8 A.M. > 5 P.M. MON > FRI TOTAL MONTHLY CHARGE: \$ 335
5 DAYS

ON-SITE SERVICE:
SERVICE: 4 HOUR RESPONSE

UNLIMITED PHONE SUPPORT

CUSTOMER SIGNATURE: _____

MX SIGNATURE: _____

DATE:

TOTAL ANNUAL CHARGE: \$ 4,020

AMENDMENT TO APPLICATION SERVICE PROVIDER AGREEMENT

This amendment ("Amendment") is made the 1 day of July, ~~2012~~ ²⁰¹³ between Tyler Technologies, Inc., with offices at 1 Cole Haan Drive, Yarmouth, Maine 04096 ("Tyler") and Town of Millis, with offices at 900 Main Street, Millis, Massachusetts 02054 ("Client").

WHEREAS, Tyler and the Client are parties to the Application Service Provider Agreement dated January 29, 2007 ("Agreement"); and

WHEREAS, the Term of the Agreement expires June 30, 2013;

THEREFORE, in consideration of the mutual covenants contained herein, Tyler and the Client agree as follows.

1. The term of the Agreement is hereby renewed for a three (3) year term commencing July 1, 2013 and expiring June 30, 2016 ("Term").
2. Beginning on July 1, 2013 and on the first day of each quarter through the end of the Term, Client will remit to Tyler quarterly Application Service Provider Fees in the amount of \$11,557.50, as detailed in the attached Sales Quotation, for a three (3) year total of \$138,690.00. $\div 3 = 46,230$
3. The ASP fees are based on eight (8) concurrent users. Should the number of concurrent users be exceeded, Tyler reserves the right to re-negotiate the Application Service Provider Fees based upon any resulting changes in the pricing categories.
4. This Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement.
5. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, persons having been duly authorized and empowered to enter into this Amendment hereunto executed this Amendment effective as of the date last set forth below.

Tyler Technologies, Inc.
ERP and School Division

Town of Millis

By: Stacey M. Gerard

By: Charles J. Aspinwall

Name: Stacey M. Gerard

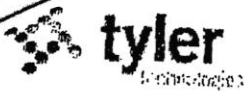
Name: Charles J. Aspinwall

Title: Assistant Secretary

Title: Town Administrator

Date: May 28, 2013

Date: 6/30/13



Quoted By: Karen Grosset
 Date: 11/27/2012
 Quote Expiration: 00/00/n/a
 Quote Name: ASP Renewal
 Quote Number: 46980

Sales Quotation For:

Ms. Kathy LaPlant
 Town of Millis
 900 Main Street
 Millis, MA 02054

Phone: (508) 376-7039
 Fax: (508) 376-0124
 Email: klaplant@millis.net

1 Maintenance

Model #	Description	Quantity	Price	Extended Price	Discount	Maintenance Total
ASP-LIC-CC-1001	Concurrent Users	3.00	\$8,000.00	\$24,000.00	\$0.00	\$24,000.00
FA-AC-AS-B	Accounting/GL/BG/AP - ASP - B	3.00	\$4,564.00	\$13,692.00	\$0.00	\$13,692.00
FA-FA-AS-B	Fixed Assets - ASP - B	3.00	\$1,746.00	\$5,238.00	\$0.00	\$5,238.00
HR-PM-AS-B	HR Management - ASP - B	3.00	\$3,056.00	\$9,168.00	\$0.00	\$9,168.00
HR-PR-AS-B	Payroll - ASP - B	3.00	\$4,604.00	\$13,812.00	\$0.00	\$13,812.00
OF-CRW-AS-B	MUNIS Crystal Reports - ASP - B	3.00	\$1,826.00	\$5,478.00	\$0.00	\$5,478.00
OF-MO-AS-B	MUNIS Office - ASP - B	3.00	\$1,091.00	\$3,273.00	\$0.00	\$3,273.00
RB-AR-AS-B	Accounts Receivable - ASP - B	3.00	\$1,528.00	\$4,584.00	\$0.00	\$4,584.00
RB-BL-AS-B	Bus Licenses - ASP - B	3.00	\$1,310.00	\$3,930.00	\$0.00	\$3,930.00
RB-CP-AS-B	Central Property File - ASP - B	3.00	\$0.00	\$0.00	\$0.00	\$0.00
RB-EX-AS-B	EX MA Excise - ASP - B	3.00	\$2,181.00	\$6,543.00	\$0.00	\$6,543.00
RB-GB-AS-B	General Billing - ASP - B	3.00	\$655.00	\$1,965.00	\$0.00	\$1,965.00
RB-PI-AS-B	Permits Code Enforce - ASP - B	3.00	\$2,765.00	\$8,295.00	\$0.00	\$8,295.00
RB-TT-AS-B	MA Tax Title - ASP - B	3.00	\$2,086.00	\$6,258.00	\$0.00	\$6,258.00
RB-TXMA-AS-B	MA Tax - ASP - B	3.00	\$5,214.00	\$15,642.00	\$0.00	\$15,642.00
RB-UB-AS-B	Utility Billing - ASP - B	3.00	\$2,858.00	\$8,574.00	\$0.00	\$8,574.00
RB-UBI-AS-B	UB Interface - ASP - B	3.00	\$1,092.00	\$3,276.00	\$0.00	\$3,276.00
TF-AC-ASP-B	Tyler Forms Processing - ASP - B	3.00	\$1,654.00	\$4,962.00	\$0.00	\$4,962.00
					Total:	Total:
					\$0.00	\$138,690.00

Summary

	Fees	Maintenance
Total Software		\$138,690.00
Summary Total	\$0.00	\$138,690.00

Comments

Customer Approval:
 Print Name:

Kathy LaPlant
Kathy LaPlant

Date:

P.O. #:

5/27/13

**GIS INTERNET SERVICES MAINTENANCE AGREEMENT
FOR THE TOWN OF MILLIS, MA
For the time period 7/1/2014 through 6/30/2015**

June 3, 2014

CAI Technologies, a New Hampshire corporation with its office located at 11 Pleasant Street, in Littleton, N.H. 03561, hereinafter called CAI, proposes to the TOWN OF MILLIS, a municipal corporation located in NORFOLK County, MA, hereinafter called the TOWN, to provide GIS Internet services according to the specifications, terms, and conditions below written:

Witnesseth that:

Whereas, CAI represents that they are authorized, qualified, and experienced to provide professionally recognized mapping and GIS services; and

Whereas, the TOWN desires to publish its GIS data on the Internet,

Now, therefore, CAI proposes the following:

XIX. SUMMARY

A. Publish the TOWN's GIS to the Internet

13. CAI, utilizing its Query Manager Online application, shall publish the TOWN's GIS data to the Internet.

B. Town Support

7. CAI shall provide telephone, fax, and email support services concerning Query Manager Online to the TOWN. These services can be used to answer usage and technical questions.

14. CAI, shall respond to any TOWN alerts concerning poor performance or lack of performance of the site, and provide verbal advisories as to how and when the site shall be corrected (if it is determined that the website and/or publication service is not performing properly).

XX. TOWN RESPONSIBILITIES

A. The TOWN shall designate a project liaison who will be CAI's main contact during the course of the service, and who will be responsible for all TOWN related obligations in this contract.

B. The TOWN shall provide and authorize CAI to acquire all necessary data for the successful completion of the project. In order to ensure the project timetable, authorization shall be provided within fifteen (15) days of CAI's request.

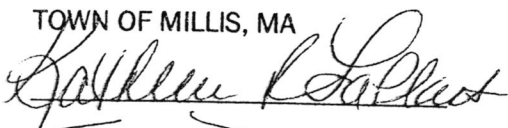
XXI. COMPENSATION AND PAYMENT

G. The TOWN shall pay a total amount of \$1,800.00 under this agreement which shall be due upon contracting.

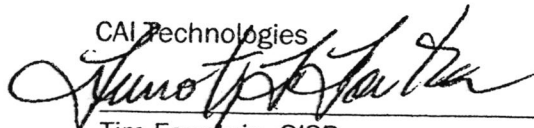
This contract shall be construed under the laws of the Commonwealth of Massachusetts.

In Witness whereof, the parties hereto have executed this agreement, as of the date first above written, by their duly authorized officers.

TOWN OF MILLIS, MA


Kathleen L. Lallier
Finance Director
6/12/14

CAI Technologies


Tim Fountain, GISP
Vice President

PWIM SERVICES MAINTENANCE AGREEMENT
FOR THE TOWN OF MILLIS, MA

For the time period 7/1/2014 through 6/30/2015

June 3, 2014

CAI Technologies, a New Hampshire corporation with its office located at 11 Pleasant Street, in Littleton, N.H. 03561, hereinafter called CAI, proposes to the TOWN OF MILLIS, a municipal corporation located in NORFOLK County, MA, hereinafter called the TOWN, to provide PWIM/GIS services according to the specifications, terms, and conditions below written:

Witnesseth that:

Whereas, CAI represents that they are authorized, qualified, and experienced to provide professionally recognized Mapping and GIS services,

Now, therefore, CAI proposes the following:

I. SUMMARY

A. PWIM Manager Software User Support

1. CAI shall provide one (1) year, unlimited telephone, fax, e-mail support, and PWIM Manager software upgrades for CAI PWIM Manager software users.
2. CAI shall provide PWIM Manager software upgrades, if any for the time period of this agreement.

II. TOWN RESPONSIBILITIES

- A. The TOWN shall designate a project liaison person who will be CAI's main contact during the course of the service, and who will be responsible for all TOWN related obligations in this contract.
- B. The TOWN shall provide functionally adequate computer hardware and peripherals for the successful operation of the GIS.
- C. The TOWN shall maintain the most current version of the ESRI ArcView software.

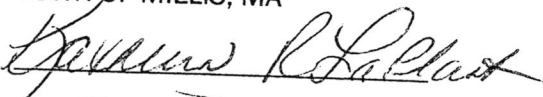
III. COMPENSATION AND PAYMENT

- A. The TOWN shall pay a total amount of \$500.00 under this agreement which shall be due upon contracting.

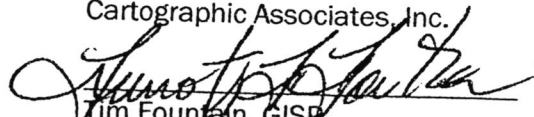
This contract shall be construed under the laws of the Commonwealth of Massachusetts.

In Witness whereof, the parties hereto have executed this agreement, as of the date first above written, by their duly authorized officers.

TOWN OF MILLIS, MA


Finance Director
6/12/14

Cartographic Associates, Inc.


Tim Fountain, GISP
Vice President



esri[®]

380 New York Street
Redlands, CA 92373
Phone: 888-377-45751679
Fax #: 909-793-4801

Quotation

Date: 12/30/2014

Quotation Number: 25666203

Contract Number: 2012MPA6085

Send Purchase Orders To:

Environmental Systems Research Institute, Inc.
380 New York Street
Redlands, CA 92373-8100
Attn: Antje Riley

Please include the following remittance address on your Purchase Order:

Environmental Systems Research Institute, Inc.
File #54630
Los Angeles, CA 90074-4630

Town of Millis
Finance Dept
900 Main St
Millis MA 02054
Attn: Kathleen R Laplant

Customer Number: 475186

For questions regarding this document, please contact Customer Service at 888-377-4575.

Item	Qty	Material#	Unit Price	Extended Price
*** BUDGETARY QUOTE PER LISA MORIN'S REQUEST***				
10	1	87192 ArcGIS for Desktop Basic Single Use Primary Maintenance Start Date: 08/01/2015 End Date: 07/31/2016	400.00	400.00

Subtotal	400.00
Estimated Tax	0.00
Total	\$ 400.00

DUNS/CEC: 06-313-4175 CAGE: 0AMS3

The items on this quotation are subject to the terms set forth herein and the terms of your signed agreement with Esri, if any, or, where applicable, Esri's standard terms and conditions at www.esri.com/legal.

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

Issued By: Antje Riley

Ext: 1679

[RILEYA]

To expedite your order, please reference your customer number and this quotation number on your purchase order.

October 6, 2014

Dear Clients:

It is that time of year again when many of you are preparing your budgets for next year. As I mentioned last May, shortly after I started at Vision, one of our main objectives for the next year would be to focus on improved customer service. While I have received many letters that tell me we are moving this forward, please know we have a lot more to do and are working hard every day to earn your loyalty. Thank you as always for your continued support.

Following are our annual maintenance prices for Fiscal Year 2016 starting in July 2015.

V6 CAMA Software Maintenance:

	Fiscal Year 2016 Prices
Single User:	\$3,600
2-5 Users	\$5,350 ✓
6-10 Users	\$6,775
11-20 Users	\$7,775
Over 20 Users	depends on environment

All Jurisdictions that have GIS will be billed an additional \$500 annually for GIS support.

V7 CAMA Upgrade Cost:

	Upgrade Service Fees
Single User:	\$3,900
2-5 Users	\$5,500
6-10 Users	\$6,200
11-15 Users	\$7,000
16-20 Users	\$7,500
Over 20 Users	depends on environment

Upgrade includes installation, conversion of two schemas (databases) to SQL Server, one day of training (or two days at Vision). Upgrade excludes SQL licenses and ArcGIS license if converting from 6.4. Jurisdictions can typically purchase software licenses under state contracting much cheaper than we can provide which is why we encourage you to purchase them directly.

get

Town of Millis

Project: Email Hosting

Date: 04/28/2014

SmarterMail Professional Edition 12.x - 250 Mailboxes	\$ 299
Datacenter Set Up	\$ 0
Configure VM	
Install Smarter Mail	
Configure Firewall	
Configure Blacklist Monitoring	
Configure Back Up	
DNS Modifications	
Migration of existing users, accounts and email	\$1,200
TOTAL Deployment Fee (Billed 4/28/14)	\$1,499

Dedicated/Managed VM SmarterMail Server

\$4,800/year

Client Support Normal Hours

Monthly Patches/Updates

Blacklist Monitoring

SmarterTools Technical Support – Silver Support 10 Email Only

\$249/year

= 5,049

Total Recurring Services (Billing to start July 1st)

\$421/month ✓

420.75

Hourly Services

Support (nights and weekends)

\$150/hr

285 Summer Street, Suite 100 – Boston, MA 02210

+1.617.500.2606

+1.617.830.8893

get

Getfused estimates that the email server will be available during the month of May. Getfused will schedule with client the account migration and email migration.

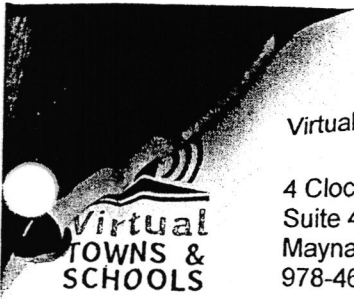
IN WITNESS WHEREOF, this Statement of Work to be executed by a duly authorized officer and attached to the Getfused, Inc. Master Agreement for Professional Services dated January 21, 2006.

Town of Millis.

By: Kathleen R. Laplant

Name: KATHLEEN R. LAPLANT

Date: 3/1/14



Virtual Town Hall Holdings, LLC

4 Clock Tower Place
 Suite 400
 Maynard, MA 01754
 978-461-5888

Invoice

Date	Invoice #
7/1/2014	4154

Bill To

Town of Millis, MA
 Accounts Payable
 900 Main Street
 Millis, MA 02054

Fy15

P.O. No.	Terms	Project
	Due on receipt	
Qty	Rate	Amount
1	2,925.00	2,925.00
Total		\$2,925.00
Payments/Credits		\$0.00
Balance Due		\$2,925.00

Annual VT-S Website Hosting/Support Renewal 7/01/2014 - 6/30/2015

Fy16 same

RECEIVED
 MAY 27 2014



McAfee, Inc.
 Santa Clara, CA 95054-1838
 877-695-6442 (Billing) 720-895-5701 (Tech Support)
 Federal ID# 77-0316593

INVOICE

Remittance Address: SEE BELOW

Information

Invoice Number	97472547
Invoice Date	July 01, 2014
Customer Number	2179334
Sales Order Number	7637994
Purchase Order No.	2014_7_1_1-11HX68S
Incoterms	FOB Origin
Payment Terms	Net 30 days
Date due	July 31, 2014
Currency	United States Dollar
Distr. Channel	02

Billing Address

Town of Millis
 900 Main St
 Millis MA 02054-1512
 Attn: Accounts Payable

Shipping Address

Town of Millis
 900 Main St
 Millis MA 02054-1512
 Attn: Accounts Payable

Page: 1 of 1

Remittance Payment Information

Make all checks payable to: McAfee, Inc. Please Remit to: 6052 Paysphere Circle, Chicago IL 60674-6052

ITEM	MATERIAL DESCRIPTION	QUANTITY ORDERED	QUANTITY BACK ORD.	QUANTITY SHIPPED	UNIT PRICE	EXTENDED PRICE
10	MOF1GE-AA MFE SaaS Email Outbound Filter 1:1GLMo Town of Millis Annual Service 7/1/2014 to 6/30/2015	35	0	35	1.44 USD /1 EA	50.40 USD
20	MSM1GE-AA MFE SaaSEmail&Arch MultiYr Ret 1:1GLMo Town of Millis Annual Service 7/1/2014 to 6/30/2015	35	0	35	69.00 USD /1 EA	2,415.00 USD
	SUBTOTAL					2,465.40 USD
	TOTAL					2,465.40 USD

same for FY16

invoice Notes:

MX Consulting

Town of Millis - FY2016 Renewals

Location	Subscription / Agreement Type	Subscription / Agreement Name	Expires	Annual Estimate
Town of Millis	AeroHive Hive Manager Renewal	HiveManager for (2) HiveAP330	7/13/2015	* \$378.00
Town of Millis	StorageCraft Maintenance Renewal	Maintenance - ShadowControl ImageManager 6	7/1/2015	* \$289.00
Town of Millis	StorageCraft Maintenance Renewal	Maintenance - ShadowProtect 5 Server Edition	7/1/2015	* \$289.00
Town of Millis	StorageCraft Maintenance Renewal	Maintenance - ShadowProtect 5 Server Edition Virtual [6 Pack]	7/1/2015	* \$389.00
Town of Millis	Trend Micro Anti-Virus Renewal	Worry-Free Business Security Standard	8/7/2015	* \$1,508.00
Town of Millis	WatchGuard Security Suite Renewal	Security Suite Renewal XTM 510	8/12/2015	* \$1,445.00
Town of Millis	Field Service Contract	Printers		\$4,020.00 ✓
Town of Millis	MSP Gold	HP DL380 ESXi & DL120		/ \$4,740.00 ✓
Town of Millis	Field Service Contract	HP DL380 ESXi & DL120		/ \$4,500.00 ✓
Town of Millis	Offsite Storage	MX Offsite Storage Colo Service 300GB		, \$3,564.00 ✓
				\$26,076.00
Millis Fire Department	AeroHive Hive Manager	HiveManager Online for (1) HiveAP 110	2/2/2015	* \$149.00
Millis Fire Department	WatchGuard Security Suite Renewal	Security Suite Renewal XTM 33	3/4/2016	* \$605.00
Millis Fire Department	Field Service Contract	Fire Server Maintenance		/ \$2,100.00
Millis Fire Department	Field Service Contract	Firewall Maintenance		/ \$2,100.00

Printers - 4020
22,056

* 5053
 Anti Virus
 + licensing

CONTRACT NUMBER
MX-22212

MX CONSULTING SERVICES INC.
544 PARAMOUNT DRIVE
RAYNHAM, MA 02767

CUSTOMER: TOWN OF MILLIS
KATHY LAPLANT
LOCATION: 900 MAIN STREET
MILLIS, MA 02054
TELEPHONE: 508-376-7046
FAX 508-376-7053

BILL TO: SAME

CUSTOMER PO#
COMMENCEMENT DATE: 7/1/2014
EXPIRATION DATE: AUTO RENEW

ITEM	DESCRIPTION	QTY	MONTHLY CHARGE	MONTHLY CHARGE
1	MX MSP GOLD Coverage Remote Monitoring NABLE MONITORING SERVICES 24x7 Availability Monitoring & Alerting Error & Event Log Monitoring Drive Space Monitoring Website Monitoring Application & Database Monitoring Asset Inventory SECURITY SERVICES 24x7 Server Monitoring & Alerting Network Firewall Monitoring Microsoft Patch Management Managed Antivirus and Antispyware Security Administration Backup Monitoring & Administration MAINTENANCE SERVICES Remote Server & Firewall Remediation User Account Administration Printer Management Log File Maintenance SUPPORT SERVICES Unlimited Phone & Email Support -- Remote Control Support -- ADVANCED SUPPORT SERVICES Guaranteed Response Times -- Firewall/VPN/Router Management	1	\$ 395	\$ 395

This contract covers all remote remediation and administration. For Servers & Firewall

SERVICE HOURS: 8 A.M. > 5 P.M. MON > FRI
EXCLUDING HOLIDAYS

TOTAL ANNUAL CHARGE: \$ 4,740

ON-SITE SERVICE:
SERVICE: 4 HOUR RESPONSE

CUSTOMER SIGNATURE: _____

DATE: _____

CONTRACT NUMBER
MX-22212

MX CONSULTING SERVICES INC.
544 PARAMOUNT DRIVE
RAYNHAM, MA 02767

CUSTOMER: TOWN OF MILLIS
KATHY LaPLANT
LOCATION: 900 MAIN STREET
MILLIS, MA
TELEPHONE: 508-376-7039
FAX 508-376-7053

BILL TO: SAME
CUSTOMER PO#
COMMENCEMENT DATE: 7/1/2014
EXPIRATION DATE: AUTO RENEW

ITEM	MODEL NUMBER	SERIAL NUMBER	DESCRIPTION	QTY	UNIT	MONTHLY CHARGE
1	HP DL380	2M214901RY	HP DL380 32GB, (2)300GB, (3)600GB, (4) GIG NICS, DUAL PS, SERVER 2008 R2, (VMWARE ESXI)	1	175	175
2	HP DL120	2M220801HL	HP DL120 6GB, (1TB), DUAL PS, SERVER 2008 R2 (TOM-DC1)	1	75	75
3	HP DL120	2M220801HK	HP DL120 10GB, (4)1TB, DUAL PS, SERVER 2008 R2, (BDR)	1	75	75
4	XTM 510	WG510061	WATCHGUARD FIREWALL	1	50	50

THIS CONTRACT INCLUDES
ONSITE PARTS AND LABOR 8X5
DAYS, 4 HOUR RESPONSE, SEMI
ANNUAL PM

SERVICE HOURS: 8 A.M. > 5 P.M. MON > FRI TOTAL MONTHLY CHARGE: \$ 375
5 DAYS

ON-SITE SERVICE:
SERVICE: 4 HOUR RESPONSE

UNLIMITED PHONE SUPPORT

CUSTOMER SIGNATURE: _____

MX SIGNATURE: _____

DATE:

TOTAL ANNUAL CHARGE: \$ 4,500

CONTRACT NUMBER
MX-22212-B

MX CONSULTING SERVICES INC.
544 PARAMOUNT DRIVE
RAYNHAM, MA 02767

CUSTOMER: MILLIS FIRE DEPARTMENT
CHIEF RICK BARRETT

BILL TO: SAME

LOCATION: 885 MAIN STREET
MILLIS, MA

CUSTOMER PO#

TELEPHONE: 508-376-2361

COMMENCEMENT DATE: 7/1/2015

FAX 508-376-7053

EXPIRATION DATE: AUTO RENEW

ITEM	MODEL NUMBER	SERIAL NUMBER	DESCRIPTION	QTY	UNIT	MONTHLY CHARGE	CHARGE
1	XTM33	70AA0317B- BEA7	WatchGuard XTM 33 Firewall	1	175	175	

SERVICE HOURS: 8 A.M. > 5 P.M. MON > FRI TOTAL MONTHLY CHARGE: \$ 175
5 DAYS

ON-SITE SERVICE:
SERVICE: 4 HOUR RESPONSE

UNLIMITED PHONE SUPPORT

CUSTOMER SIGNATURE: _____

MX SIGNATURE: _____

DATE:

TOTAL MONTHLY CHARGE: \$ 175

Handwritten signature/initials

CONTRACT NUMBER
MX-22212-S

MX CONSULTING SERVICES INC.
544 PARAMOUNT DRIVE
RAYNHAM, MA 02767

=====

CUSTOMER: MILLIS FIRE DEPARTMENT	BILL TO: SAME
CHIEF RICK BARRETT	
LOCATION: 885 MAIN STREET	CUSTOMER PO#
MILLIS, MA	COMMENCEMENT DATE: 7/1/2015
TELEPHONE: 508-376-2361	EXPIRATION DATE: AUTO RENEW
FAX 508-376-7053	

=====

ITEM	MODEL NUMBER	SERIAL NUMBER	DESCRIPTION	QTY	UNIT	MONTHLY CHARGE
1	TOM-FP	VMware	FIRE PROTECTION SERVER MICROSOFT SERVER 2008R2	1	175	175

=====

=====

SERVICE HOURS: 8 A.M. > 5 P.M. MON > FRI TOTAL MONTHLY CHARGE: \$ 175
5 DAYS

ON-SITE SERVICE:
SERVICE: 4 HOUR RESPONSE

UNLIMITED PHONE SUPPORT

CUSTOMER SIGNATURE: _____

MX SIGNATURE: _____

DATE:

TOTAL MONTHLY CHARGE: \$ 175

Handwritten signature: "RICK" and a circular stamp containing the word "DATE".

CONTRACT NUMBER
MX-22212-B

MX CONSULTING SERVICES INC.
544 PARAMOUNT DRIVE
RAYNHAM, MA 02767

=====

CUSTOMER: TOWN OF MILLIS
KATHY LaPLANT
LOCATION: 900 MAIN STREET
MILLIS, MA
TELEPHONE: 508-376-7039
FAX 508-376-7053

BILL TO: SAME
CUSTOMER PO#
COMMENCEMENT DATE: 7/1/2015
EXPIRATION DATE: AUTO RENEW

=====

ITEM	MODEL NUMBER	SERIAL NUMBER	DESCRIPTION	QTY	UNIT	MONTHLY CHARGE	MONTHLY CHARGE
1	MX COLO		Offsite Backup for 300gb	1	297	297	

=====

=====

SERVICE HOURS: 8 A.M. > 5 P.M. MON > FRI TOTAL MONTHLY CHARGE: \$ 297
5 DAYS

ON-SITE SERVICE:
SERVICE: 4 HOUR RESPONSE

UNLIMITED PHONE SUPPORT

CUSTOMER SIGNATURE: _____

MX SIGNATURE: _____

DATE:

TOTAL MONTHLY CHARGE: \$ 297

X12"
3564



Scope of Services Proposal
Commonwealth Connect Program
Effective Date: Date Signed
Valid until: December 30, 2014

SeeClickFix

Jeff Mooney
Government Partnerships
jeffm@seeclickfix.com
203-752-0777 ext. 17

- **Citizen Engagement Channels**
 - Town or City branded Commonwealth Connect mobile application (iPhone and Android)
 - Mobile web service
 - Embedded, interactive map widget/report submission form
 - Facebook app
- **Hosted Citizen Relationship Management (CRM) Platform**
 - Unlimited user accounts
 - Mobile app CMS tools (add/change the buttons in real time)
 - Internal routing
 - Secondary questions
 - Private and Public service request types
 - Internal Only service request types (i.e. tree inspection)
 - Service level agreement (SLA) tracking
 - Custom, automated email templates to residents
 - Robust workflow management features
 - Dynamic mapping and data visualization tools
 - Geo-based reverse 311
 - Performance reports
 - Data export features
- **Customer service**
 - Assigned implementation project lead
 - 4-hours of web-training
 - Set-up and User Guides
 - Assigned Account Manager
 - Phone/Email support 9 am EST – 5 pm EST
 - Public launch support

Year 1 Cost (includes implementation & training)*
Year 2 Cost
Year 3 Cost

\$2,650
\$4,150 ✓
\$4,500

* To be invoiced at Contract Signing

Terms and Conditions

This Contract (together with the Order Form and any attachments hereto, the "Contract") is entered into as of the Effective Date between the Municipality ("the City or Town") and SeeClickFix Inc, a Delaware Corporation located at 746 Chapel St, Suite 207, New Haven, CT 06510 ("SeeClickFix", and together "the Parties").

The Metropolitan Area Planning Council (MAPC) has contracted with SeeClickFix pursuant to the MAPC's RFP# MAPC 2014 Commonwealth Connect. MAPC, through a Commonwealth of Massachusetts Community Innovation Challenge (CIC) Grant, is supporting the implementation of a suite of applications that work across municipalities that allows individuals to report basic problems, such as potholes, directly to the appropriate local government. This grant will support Massachusetts' cities and towns use of this system for the first year, with agreed upon discounted renewal rates for the following years. Cities and towns must comply with Massachusetts procurement law as well as their own local rules, and may add local contractual requirements. MAPC and the Commonwealth of Massachusetts shall not be a party to any agreement between SeeClickFix and a participating city or town. Each participating city or town is required to sign a participation agreement with MAPC.

The entire Agreement between SeeClickFix and the participating city or town, in the following order of precedence, consists of (1) this Contract, (2) MAPC Contract General Conditions; (3) the MAPC's RFP# MAPC 2014 Commonwealth Connect; (3) the MAPC Scope of Work; and (4) the SeeClickFix, Inc. response to RFP# MAPC 2014.

WHEREAS, the City or Town desires that SeeClickFix provide certain software services as described herein.

WHEREAS, SeeClickFix desires to deliver such software services under the terms set forth in this Contract.

A. Term and Termination.

1. SeeClickFix and the City or Town will implement the services described in the Order Form as soon as reasonable. The initial term of this Contract will be one (1) year following the Effective Date. This Contract will be automatically renewed on an annual basis each succeeding year at the rate listed in the Order Form. Fees for successive renewal periods after Year 3 may increase by up to 7% over each prior period. Should either party decide not to extend the term, such party must notify, in writing, the other party at least 90 days prior to the end of the current term.
2. Termination for Cause. If either party fails to perform any of its material obligations under this Contract and does not cure such failures within thirty (30) days after being given written notice specifying the nature of the failure, then the non-defaulting party may, by giving written notice to the other party, terminate this Contract as of the date specified in such notice of termination.
3. Survival. The following Sections of this Contract and any payment obligations hereunder shall survive any expiration or termination of this Contract: C, D, E and F.

B. Services of SeeClickFix. SeeClickFix will provide on a hosted, software-as-a-service basis, (or if applicable, on a locally installed system), access to the Services described in the foregoing Order Form, via mobile applications, internet, and an embeddable interactive widget for public reporting, alerts on discussing non-emergency issues ("the Software"). Users will be able to interact with the Software and post various content including words, photos and videos. While the content of users of the Software is governed by SeeClickFix's published Terms of Use, SeeClickFix may not be able to control the exact nature of this content. SeeClickFix reserve the right to edit User Content that violates the Terms of Use, but does not have an obligation to edit the content. Although SeeClickFix may from time to time make

enhancements or bug fixes to the Software, it is under no obligation to make any particular modifications, enhancements or bug fixes.

C. Ownership. SeeClickFix shall be the sole and exclusive owner of the SeeClickFix Materials, including the Software and all Intellectual Property Rights in and to them and their derivative works and improvements (as each of those terms is defined and applied under Title 17 and Title 35 U.S.C., respectively) by whomever developed or created them. No ownership of the SeeClickFix Materials including the Software or the Intellectual Property Rights in and to them shall be transferred to the City or Town. "Intellectual Property Rights" shall mean any and all proprietary rights or moral rights in any trademarks, copyrights, trade secrets, patents and patent applications, renewals, extensions, continuations, divisions or reissues, in whole or in part, now or hereafter in force, and any foreign counterparts.

D. Exclusions of Warranties and Limitations of Liability. SECLICKFIX WARRANTS THAT ALL SERVICES WILL BE PERFORMED USING GENERALLY ACCEPTED INDUSTRY STANDARDS AND PRACTICES. SECLICKFIX WARRANTS THAT THE SECLICKFIX SOFTWARE WILL PERFORM SUBSTANTIALLY IN CONFORMANCE WITH THE SPECIFICATIONS OF THIS AGREEMENT FOR A PERIOD OF ONE (1) YEAR FROM THE DATE OF FIRST USE. EXCEPT AS OTHERWISE PROVIDED IN THIS AGREEMENT, AND TO THE EXTENT PERMITTED BY LAW, SECLICKFIX DISCLAIMS ALL REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, AT LAW OR IN EQUITY (INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE OR NONINFRINGEMENT) TO CLIENT, OR TO ANY OTHER PERSON, WITH RESPECT TO THE SERVICES, THE SECLICKFIX MATERIALS, OR ANY OTHER SERVICES OR MATERIALS PROVIDED HEREUNDER. TO THE EXTENT PERMITTED BY LAW, (I) NEITHER SECLICKFIX NOR THE OR TOWN SHALL HAVE ANY LIABILITY TO THE OTHER PARTY FOR ANY INDIRECT, SPECIAL, OR CONSEQUENTIAL DAMAGES, UNDER ANY THEORY OF LIABILITY (WHETHER LEGAL OR EQUITABLE), AND (II) IN NO EVENT SHALL THE AGGREGATE LIABILITY OF EITHER PARTY TO THE OTHER PARTY UNDER THIS CONTRACT EXCEED TWO TIMES THE TOTAL AMOUNT OF FEES RECEIVED BY SECLICKFIX FOR ALL GOODS AND SERVICES, INCLUDING SOFTWARE LICENSES, PROVIDED UNDER THIS CONTRACT, REGARDLESS OF SOURCE, OR \$5,000, WHICHEVER IS GREATER. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY (I) TO LIABILITY FOR PATENT OR COPYRIGHT INFRINGEMENT LIABILITY OR TO ANY OTHER LIABILITY (INCLUDING WITHOUT LIMITATION INDEMNIFICATION OBLIGATIONS) FOR INFRINGEMENT OF THIRD PARTY INTELLECTUAL PROPERTY RIGHTS; OR (II) TO CLAIMS FOR INDEMNIFICATION THAT INCLUDE THIRD PARTY CLAIMS AGAINST THE OR TOWN FOR BODILY INJURY TO PERSONS OR DAMAGE TO REAL OR TANGIBLE PERSONAL PROPERTY CAUSED BY SECLICKFIX'S NEGLIGENCE OR WILLFUL MISCONDUCT. NOTHING HEREIN SHALL BE CONSTRUED TO WAIVE OR LIMIT THE CITY'S OR TOWN'S SOVEREIGN IMMUNITY OR ANY OTHER IMMUNITY FROM SUIT PROVIDED BY LAW.

E. Governing Law and Venue

1. Law. The laws of United States and state in which the City or Town is located shall govern this Contract, without regard to its conflicts of laws principles. Each of the parties hereby submits to the jurisdiction of the state and federal courts located in the state in which the City or Town is located as set forth herein.

F. General

1. Independent Contractor Relationship. SeeClickFix is acting as an independent contractor under this Contract and nothing in this Contract shall be deemed or construed to create the relationship of partnership, joint venture or employer-employee between the parties. Neither party has, and

- shall not hold itself out as having, any authority to enter into any contract or create any obligation or liability on behalf of, in the name of, or binding upon the other party.
2. Notices. Any notice to be given hereunder to any other party, including any notice of a change of address, shall be in writing and shall be deemed validly given if (i) delivered personally or (ii) sent by express delivery service, registered or certified mail, postage prepaid, return receipt requested or (iii) sent by email, as follows: If to SeeClickFix: SeeClickFix Inc., Attn: Contract Administrator, 746 Chapel Street Suite 207, New Haven, CT 06510, or to team@seeclickfix.com. If to City or Town: see Client Address on first page of this Contract. All such notices shall be deemed given on the date of actual receipt by the addressee if delivered personally, on the date of deposit with the express delivery service or the postal authorities if sent in either such manner, on the date the facsimile or email is sent if sent in such manner, and on the date of actual receipt by the addressee if delivered in any other manner.
 3. Amendment or Waiver. No amendment or modification of this Contract shall be valid unless it is in writing and signed by both parties.
 4. Headings and Captions. The headings and captions of this Contract are included for convenience only and shall not be considered in construction of the provisions hereof.
 5. Severability. If any provision of this Contract shall be determined to be invalid or unenforceable, such invalidity or unenforceability shall not affect the remainder of this Contract, which shall be construed as if such invalid or unenforceable provision had never been a part of this Contract but in a manner so as to carry out as nearly as possible the parties' original intent.
 6. Counterparts. This Contract may be executed simultaneously in several counterparts, each of which shall be deemed an original but which together shall constitute one and the same instrument.
 7. Entire Contract. This Contract constitutes the entire Contract between the parties regarding the subject matter hereof and supersedes any letters of intent, memorandums of understanding, confidentiality Contracts, and other Contracts and communications, oral or written, between the parties regarding such subject matter.
 8. Assignment. SeeClickFix may not assign this Contract, without the written consent of the City or Town, provided that SeeClickFix may assign all, but not less than all of its rights and obligations hereunder to a successor in interest of all or substantially all of the business of SeeClickFix, whether by sale of assets, reorganization, merger or otherwise, upon at least thirty (30) days prior written notice to the City or Town.
 9. Indemnification. SeeClickFix will defend City or Town, its employees and agents, against any claim made by any third party that any SeeClickFix Materials, Software, or Services infringes its patent, copyright, or trademark or misappropriates its trade secret, and will pay the amount of any resulting adverse final judgment (or settlement). These obligations will not apply to the extent that the claim or adverse final judgment is based on (i) the City or Town using the SeeClickFix Materials, Software, or Services after SeeClickFix notifies City or Town to discontinue use due to such a claim; or (ii) the City or Town altering the SeeClickFix Materials, Software, or Services.

IN WITNESS WHEREOF SeeClickFix and City or Town have caused this Contract to be executed as of the Effective Date.

SeeClickFix

By: _____

SeeClickFix

Title: _____

Date: _____

City or Town

By: Charles J. Greenwall

Municipality: Millis, MA

Title: Town Administrator

Date: 11/18/14

BILLING INFORMATION ON FILE	INDICATE CHANGES TO BILLING INFORMATION
Client: <i>Town of Millis, MA</i>	Client:
Billing Address: <i>900 Main St.</i>	Billing Address:
City, State, Zip: <i>Millis, MA 02054</i>	City, State, Zip:
Billing Contact: <i>Karen Bourret</i>	Billing Contact:
Contact Title: <i>Karen Bourret</i>	Title:
Contact Phone: <i>508-376-7040</i>	Phone:
Contact Email: <i>Kbourret@millis.net</i>	E-mail:

GRANT PARTICIPANT AGREEMENT

This Agreement is made between the Metropolitan Area Planning Council (MAPC) and the Massachusetts City or Town (the "Municipality") that executes this Agreement and elects to utilize software and services from SeeClickFix, Inc. (the "Vendor") awarded a contract pursuant to MAPC RFP # MAPC 2014 Commonwealth Connect (the "Vendor Contract"). This Agreement is to be appended to and made a part of any contract between the Municipality and the Vendor pursuant to the Vendor Contract, and is a prerequisite to any payment hereunder.

RECITALS

WHEREAS, MAPC, through a Commonwealth of Massachusetts Community Innovation Challenge (CIC) Grant, is supporting the development of a suite of applications that work across municipalities that allows individuals to report basic problems, such as potholes, directly to the appropriate Municipality; and

WHEREAS, MAPC conducted a competitive solicitation pursuant to Massachusetts General Laws, Chapter 7 §22B and Chapter 30B, §6, the MAPC's Commonwealth Connect RFP # MAPC 2014 Commonwealth Connect, to make these applications available to participating Municipalities with potential partial reimbursement available through the use of the CIC Grant funds; and

WHEREAS, MAPC awarded a contract (the "Vendor Contract") to the successful Vendor SeeClickFix, Inc.; and

WHEREAS, MAPC-approved participating Massachusetts municipalities may acquire the software and services awarded under the RFP, on the same terms and conditions provided in the Vendor Contract, subject to local procurement requirements and the laws of the Commonwealth of Massachusetts, as well as any applicable municipal terms and conditions;

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, and of the mutual benefits to result, the parties agree as follows:

1. Each party will facilitate the procurement of software and services pursuant to RFP # MAPC 2014 Commonwealth Connect for a term not to exceed three (3) years.
2. The procurement of software and services subject to this Agreement shall be conducted in accordance with and subject to the relevant statutes, ordinances, rules and regulations that govern each party's procurement practices.
3. The participation of any Municipality must be approved in advance by MAPC, and any partial reimbursement to the Vendor on behalf of the participating Municipality is subject to the availability of CIC Grant funds.
4. By signing this Agreement, a participating Municipality agrees to allow MAPC to directly reimburse the Vendor on its behalf to pay for a portion of the first year cost of approved software and services to be provided to the Municipality under the Vendor Contract.
5. A participating Municipality will make available to MAPC, upon reasonable request, information and documentation which may assist in ensuring compliance with all contractual requirements.

6. MAPC is not a party to the contract between the Municipality and the Vendor and shall have no obligations thereunder. MAPC's obligations are limited to making the software and services awarded under the RFP available to the approved participating Municipalities on the same terms and conditions as the Vendor Contract and to making approved partial reimbursements to the Vendor on behalf to the Municipalities, subject to the availability of CIC Grant funds.
7. The Municipality is responsible to determine the applicability of M.G.L. c. 30B to any software, services, or any other purchases procured outside of the Vendor Contract. MAPC shall have no obligations with respect to such "off-contract" purchases. Payment for any off-contract purchases shall be the exclusive obligation of such procuring Municipality.
8. The Commonwealth of Massachusetts shall have no obligations under this Municipal Agreement.

Participating Municipality

(City/Town) of Millis
Charles J. Aspinwall
 Signature
Charles J. Aspinwall
 Print Name and Title
Town Administrator
11/18/14

Metropolitan Area Planning Council

Joel A. Barreca
 Signature
Joel A. Barreca
 Print Name and Title
Deputy Director

Kathy LaPlant

From: Jeff Alward <jalward@Swiftreach.com>
Sent: Tuesday, December 30, 2014 3:36 PM
To: Kathy LaPlant
Subject: RE: Invoice from SwiftReach SNI:00908

yes

Thanks,

Jeff Alward
Swiftreach Networks Inc.
800-794-3891 xt. 8115

Reach Thousands in Seconds

-----Original Message-----

From: Kathy LaPlant [<mailto:klaplant@millis.net>]
Sent: Tuesday, December 30, 2014 3:28 PM
To: Jeff Alward
Subject: RE: Invoice from SwiftReach SNI:00908

Great.

One last question, will the charge still be \$4,995 from July 1, 2015 - June 30, 2016?

Kathleen R. LaPlant
Finance Director/Town Accountant
Town of Millis
900 Main Street
Millis MA 02054
508-376-7039 Phone
508-376-0124 Fax
klaplant@millis.net

-----Original Message-----

From: Jeff Alward [<mailto:jalward@Swiftreach.com>]
Sent: Tuesday, December 30, 2014 3:11 PM
To: Kathy LaPlant
Subject: RE: Invoice from SwiftReach SNI:00908

Correct.

Thanks,

Jeff Alward

TOWN OF MILLIS
FISCAL YEAR 2016 BUDGET

FORM #5 EQUIPMENT DETAIL

DEPARTMENT: DATA PROCESSING

DIVISION: FINANCE OFFICE

CODE

DESCRIPTION

OF
UNITS

VALUE OF
TRADE

NEW OR
REPLACE

BUDGET
REQUEST

TOWN OF MILLIS
FISCAL YEAR 2016 BUDGET

FORM #7
CAPITAL BUDGET AND MISCELLANEOUS
ARTICLE REQUESTS

DEPARTMENT: DATA PROCESSING
DIVISION: FINANCE OFFICE
REQUEST PRIORITY #:

PROJECT TITLE:

LOCATION:

JUSTIFICATION FOR PROJECT (please attach copies of reports, master plans, or supporting documentation)

PROJECTED START DATE:

ESTIMATED USEFUL LIFE:

COST:

- A. DESIGN
- B. LAND ACQUISITION
- C. CONSTRUCTION
- D. INSPECTION
- E. EQUIPMENT
- TOTAL

ARE THERE ANY FORMS OF REIMBURSEMENT FOR THE PROJECT?

IS THE PROJECT REVENUE PRODUCING, OR MAY OTHER FORMS OF REVENUE, OTHER THAN TAXATION, FUND THE PROJECT?

EXPECTED ANNUAL OPERATION & MAINTENANCE COSTS

WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST?

